

## MINUTES OF THE MEETING OF JANUARY 10, 2012

The regular monthly meeting of the Radnor-Haverford-Marple Sewer Authority was called to order on Tuesday, January 10, 2012, at 7:30 p.m. at the Authority offices at 600 Glendale Road, Havertown, Pennsylvania.

Present: Michael Lihota, Chairman  
Michael Stevens, Vice Chairman  
F. Graham Lee, Treasurer  
David Leefson, Assistant Treasurer  
William R. Toal, III, Esquire, Solicitor  
John A. Lenzi, Auditor  
William A. Zahn, Engineer  
Frederick H. Williams, Engineer  
John A. Reardon, Operations Manager  
David Adams  
Regina Pipe, Administrative Secretary

Absent: James M. Brogan, Secretary  
Sherry McAuliffe, Vice Secretary

The meeting was called to order by the chairman.

Public Forum. A. J. Baker attended the meeting and thanked the board for his past two years on the RHM board.

Minutes. The minutes of the meeting of December 6, 2011 were approved on motion of Graham Lee seconded by Mike Stevens.

### Approval of Flow Allocations

1. BPG Co. Phase 1 of Ellis Preserve Town Square, Newtown Township provided the additional information and documentation requested at the December 6, 2011 meeting. BPG representatives met with RHM on December 22, 2011. BPG needs other approvals before going forward. Some pre-existing buildings have been taken out of service and that flow exceeds what is requested for this phase of the development. RHM is satisfied with the information presented. Graham Lee made a motion for approval of the application based on zero flow. Mike Stevens seconded the motion and the board approved it unanimously.

2. 18 Berkley Road, Tredyffrin Township requests 1,650 gpd or 6.3 EDUs. This is a commercial building with retail, restaurant and apartments planned. On motion of Mike Stevens seconded by David Leefson, the application was unanimously approved by the board.

Personnel. No report.

Operations. John Reardon reported all units are on schedule in the townships as weather permits.

Engineering.

Bill Zahn. Bill Zahn reported he finalized the flow monitoring and inflow summary report for the N2 study area. It was submitted to Newtown Township on December 23, 2011.

The utility clearance form from PaDOT was completed as RHM is not affected by Project Group No. 6-12-ST04.

With regard to the Newtown Township flow monitoring, data was received from the portable flow meters in the N2 study area.

The monthly flow tabulation summary per township was prepared for 2011. The flow increased 8½% from 2010.

John Reardon, Dave Adams, Fred Williams and Bill Zahn met with BPG representatives on December 22, 2011 to review additional documents and plans requested at the Authority's December 6, 2011 meeting.

A notice was received today from the Delaware County Planning Department regarding the Act 537 plan. A meeting was held earlier in 2011. A second meeting is scheduled for January 24, 2012 at 9:00 A.M. at the Springfield Township Municipal Building. Bill Zahn and other RHM representatives will attend.

Fred Williams. Fred Williams reported on repairs to the interceptor sewers. The project may be completed this month, weather permitting.

Additionally, an overview of the storage tank project was given.

Administrative

Legal. Bill Toal reported Fred Williams had prepared a draft of the zoning board application. He will review the draft with Lori Hanlon-Widdop at Haverford Township. An overview of the storage tank project from the solicitor was given.

Auditor. No report. John Lenzi thanked the board for his reappointment.

The manager's time sheets and employees' monthly summaries were signed.

The next Authority meeting is scheduled for February 7, 2012.

Treasurer's Report. Graham Lee presented the December vouchers totaling \$1,222,004.95. On motion of Mike Stevens seconded by David Leefson, the treasurer's report was approved.

New Business. The flow allocation as of this date is 141,689.7 gpd or 539.1 EDUs.

The board member information sheet, a list of board member term appointments, meeting dates, and holidays for 2012 were distributed.

The Authority dinner will be held on January 21, 2012 at 6:30 P.M. at Drexelbrook

Open Forum. None.

Adjournment. On motion of Mike Stevens seconded by David Leefson, the meeting was adjourned.

Respectfully submitted,

Regina Pipe  
Administrative Secretary

## MINUTES OF THE REORGANIZATION MEETING OF JANUARY 10, 2012

The reorganization meeting of the Radnor-Haverford-Marple Sewer Authority was called to order on Tuesday, January 10, 2012, at 7:30 p.m. at the Authority offices at 600 Glendale Road, Havertown, Pennsylvania.

Present: Michael Stevens, Chairman  
Michael Lihota, Vice Chairman  
F. Graham Lee, Assistant Treasurer  
David Leefson  
A. J. Baker  
William R. Toal, III, Esquire, Solicitor  
William A. Zahn, Engineer  
Frederick H. Williams, Engineer  
John A. Reardon, Operations Manager  
David Adams  
Regina Pipe, Administrative Secretary

Absent: Thomas Martin, Secretary  
James M. Brogan, Treasurer  
John A. Lenzi, Auditor  
Sherry McAuliffe

The meeting was called to order by the chairman.

Election of Officers. Mike Lihota offered the following names for officers for 2012:

Chairman: Michael Lihota  
Vice Chairman: Michael Stevens  
Secretary: James Brogan  
Treasurer: F. Graham Lee  
Assistant Secretary: Sherry McAuliffe  
Assistant Treasurer: David Leefson

On motion of Michael Lihota seconded by Graham Lee, the board unanimously approved the officers for 2012.

Staff Appointments. On motion of Graham Lee seconded by Mike Lihota, the board unanimously approved the professional appointments as follows:

Solicitor: William R. Toal, III  
Auditor: Mayer Hoffman McCann P.C./CBIZ – John A. Lenzi  
Engineer: William A. Zahn, Inc.  
Consulting Engineer: F. H. Williams, Assoc., Inc.

Standing Committees. On motion of Mike Lihota seconded by Mike Stevens, Graham Lee was appointed to the Safety Committee.

Adjournment. On motion of Mike Lihota seconded by Graham Lee, the 2012 reorganization meeting was adjourned.

Respectfully submitted,

Regina Pipe  
Administrative Secretary