

## MINUTES OF THE MEETING OF NOVEMBER 9, 2010

The regular monthly meeting of the Radnor-Haverford-Marple Sewer Authority was called to order on Tuesday, November 9, 2010, at 7:30 p.m. at the Authority offices at 600 Glendale Road, Havertown, Pennsylvania.

Present: F. Graham Lee, Vice Chairman  
Michael Lihota, Secretary  
James M. Brogan, Assistant Secretary  
William R. Toal, III, Esquire, Solicitor  
John A. Lenzi, Auditor  
Frederick H. Williams, Engineer  
William A. Zahn, Engineer  
John A. Reardon, Operations Manager  
David Adams  
Regina Pipe, Administrative Secretary

Absent: Thomas Martin, Chairman  
Michael Stevens, Treasurer  
A. J. Baker, Assistant Treasurer

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The meeting was called to order by the vice chairman.

Public Forum. None.

Minutes. The minutes of the regular meeting of October 5, 2010 were unanimously approved on motion of Jim Brogan seconded by Mike Lihota.

Personnel. No report.

Operations. John Reardon reported all units are on the road in the townships as scheduled. The clean-up is finished at the office. The insurance adjusters are completing their paperwork. The new meters are up and running. The meter stations have been cleaned. The right of way will be cleaned up in the near future.

Engineering.

Bill Zahn. The flow monitoring report and inflow report for Haverford at the other three study areas was started. He prepared flow summary tables and map figures for each area. The draft report has begun.

Fred Williams. Fred Williams reported he notified Drexelbrook of the RHM dinner on January 8, 2011. The storage tank survey pictures were completed. In the volley ball area, if the tank is 170 feet in diameter, it can be buried. Otherwise space is running out as it will be too close to the property line. The survey is drawn at 130 square feet in diameter, 5 feet above ground. He has scheduled the testing for Friday and has spoken to Haverford Township about this. A 16 foot

ditch will be dug to see what is there. The next step will be to contact the township and review the plan. He will have a proposed budget for the December meeting. The H20 grant application review is November 15<sup>th</sup>.

Administrative

Legal. Bill Toal discussed the grant letter for submission from the township.

Auditor. John Lenzi distributed the finalized 2009 financial statements to the board. They were sent to the township as well as DCJA and Delcora. Two letters were distributed: (1) overview of RHM and (2) internal controls for RHM.

The manager's time sheets and employees' monthly summaries were signed.

The next Authority meeting is scheduled for December 7, 2010.

Treasurer's Report. Mike Lihota presented the October vouchers totaling \$79,963.51 and an interceptor fund voucher totaling \$12,442.80. On motion of Jim Brogan seconded by Mike Lihota, the treasurer's report was approved.

New Business. The 2011 meeting dates were approved on motion of Jim Brogan seconded by Mike Lihota.

The current flow allocation is 110262.5 or 419.7 EDUs as of October 5, 2010.

Open Forum. None

Adjournment. On motion of Jim Brogan seconded by Mike Lihota, the meeting was adjourned.

Respectfully submitted,

Regina Pipe  
Administrative Secretary