

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: November 21, 2016
Meeting Number: 68
Meeting Location: Haverford Community Recreation & Environmental Center (CREC), 9000 Parkview Drive, Haverford PA, 19401.

Meeting Called to Order: The meeting was called to order at approximately 7:03 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Erica Deuschle	Member
	Andrea Smith	Member
	Christine Cruiss	Member

Commissioners Present:

	Chris Connell Sr.	President, Commissioner 8 th Ward
	Kevin McCloskey, ESQ	Commissioner 3 rd Ward

Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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B. Agenda: See attached agenda from Meeting Number 68

C. Items distributed to the Haverford Township Historical Commission (HTHC)

1	See agenda item
2	See items listed in Agenda item 2. The HTHC was provided all items listed.

D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 68 Agenda items reviewed on November 21, 2016. Please note the October meeting was held as a subcommittee meeting and therefore not assigned a meeting number.	
Agenda item 2	Applicant: Mr. David Neely, owner Address: 3244 Darby Road, Haverford, "Home of the Cooper" HRS #: 045-HA-092 For Review: Mr. Neely is seeking recommendations from the Historical Commission for roof replacement and chimney repair. Mr. Neely, notes he has owned the Home of the Cooper for thirteen years and currently uses the out building as a tool shed. Mr. Neely provided photos and	See Section E

Haverford Township Historical Commission

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	<p>notes the roof and the chimney are damaged.</p> <p>The HTHC recommended Mr. Neely consider a high textured asphalt shingle in the tan and brown color ways and contact a reputable stone mason for the masonry repairs. The HTHC noted the masonry repairs will want a high lime mix to the cement mixture.</p> <p>The HTHC provided a motion to recommend to the Board of Commissioners that Mr. Neely incorporate a high texture tan and brown asphalt shingle and use a mason experienced in historic restoration incorporating a high lime mixture to the cement mix.</p> <p>See Section E. below.</p>	
Agenda item 2A	<p>Attendance by HTHC members at monthly meetings.</p> <p>The issue of attendance is a concern as the HTHC notes four HTHC meetings during the 2016 year were reduced to Sub-Committee meetings due to a lack of a quorum for the monthly meetings. The discussions included noting other commissions have seven members and when a commission has only seven members, it is generally more convenient for a minimum of four members to convene then if a commission is comprised of nine members, requiring a minimum of five members to form a quorum. It is unclear at this time if the BOC will be appointing two new members to the HTHC or if the HTHC will operate with a seven member commission.</p>	HTHC
Agenda item 3	<p>Discuss 2017 Certified Local Government grant opportunities (Suzanna)</p> <p>SB provided an update and noted the HTHC should be on the lookout for submission cut off dates for the 2017 year.</p>	HTHC
Agenda item 4	<p>Approval of Minutes from June 2016 meeting.</p> <p>See Section E. below.</p>	See Section E
Agenda Item 5	<p>Approval of Minutes from September 2016 meeting</p> <p>See Section E. below.</p>	See Section E
Agenda Item 6	<p>Approval of Minutes from October 2016 meeting.</p> <p>See Section E. below.</p>	See Section E
Agenda item 7	<p>Revisit discussion of HRS # 045-HA-058, Joseph Powell house (Erica)</p> <p>ED notes the property remains in a state of neglect. ED to inquire with K McC if there is anything the BOC can do to better stabilize or improve the property.</p>	HTHC
Agenda item 8	<p>Update regarding 2015 Annual Report</p> <p>SM and SB are making progress on the annual report and will provide an update at the next meeting.</p>	HTHC
Agenda item 9	<p>Update re: conversion of data from previous form to PHMC Historic Resource Survey Form (Christine)</p> <p>Tabled until the next meeting.</p>	HTHC

Agenda item 10	Revisit CLG Scholarships and Preservation Training Opportunities - CLG training requirements/options for members of HTHC SM reminded the HTHC of the need for members to maintain Continuing Education Units / credits for our CLG status. SB will and has sent updates to the HTHC for opportunities to gain the credits noted.	HTHC
Agenda item 11	Submission for Board of Commissioners newsletter CC has an article written and will be submitting to the BOC for inclusion in the newsletter.	HTHC
Agenda item 12	Other group discussions, general business, and updates. Tabled until the next meeting.	HTHC
Agenda item 13	Planning Commission update (Chuck) Tabled until the next meeting.	HTHC
Agenda item 14	Adjournment See Section E. below.	

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	The HTHC provided a motion to recommend to the Board of Commissioners that Mr. Neely incorporate a high texture tan and brown asphalt shingle and use a mason experienced in historic restoration incorporating a high lime mixture to the cement mix.	SB	CR	5	0	Yes
2	Motion to adopt the HTHC Meeting Notes from the June 2016 meeting. ED and SW abstained.	SB	SM	3	0	Yes
3	Motion to adopt the HTHC Meeting Notes from the September 2016 meeting. ED abstained.	SB	SW	4	0	Yes
4	Motion to adopt the HTHC Meeting Notes from the October 2016 meeting. ED and CR abstained.	SB	SM	3	0	Yes
5	Motion to call meeting to close at 8:31 pm	SW	SM	5	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
1	See agenda item 2 above.		N.A.R.

I. Action items for the HTHC

Item	Description	Action by

J. New Items

Item	Description	Action by
1	The next scheduled HTHC meeting is Monday, December 19, 2016 and will be held at the Ernest J. Quatrani Building, 2325 Darby Road, Havertown, PA, 19083.	

Post meeting notes:

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:

Scott Winger, Secretary

Stacey Mattox, Chairperson

Encl:

Haverford Township Historical Commission
Meeting Agenda
Meeting # 68

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Haverford Community Recreation & Environmental Center (CREC), 9000 Parkview Drive, Haverford

1. Call to order
2. Applicant: Mr. David Neely, owner
Address: 3244 Darby Road, Haverford, "Home of the Cooper"
HRS # 045-HA-092
For Review: Mr. Neely is seeking recommendations from the Historical Commission for roof replacement and chimney repair.
3. Discuss 2017 Certified Local Government grant opportunities (Suzanna)
4. Approval of Minutes from June 2016 meeting
5. Approval of Minutes from September 2016 meeting
6. Approval of Minutes from October 2016 meeting
7. Revisit discussion of HRS # 045-HA-058, Joseph Powell house (Erica)
8. Update regarding 2015 Annual Report (Suzanna)
9. Update re: conversion of data from previous form to PHMC Historic Resource Survey Form (Christine)
10. Revisit CLG Scholarships and Preservation Training Opportunities - CLG training requirements/options for members of HTHC
11. Submission for next Board of Commissioners newsletter (Christine)
12. Other group discussions, general business, and updates
13. Planning Commission update (Chuck)
14. Adjournment