

Haverford Township Historical Commission

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: October 20, 2014
Meeting Number: 52
Meeting Location: The Commissioner’s Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:07 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an “X”.

X	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
	Chuck Reardon	Member
	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Matthew Mowrer, P.E.	Member
X	Thomas Unkefer	Member
X	Barry Gleason	Member
X	Erica Deuschle	Member

Commissioners Present:

	Mario Oliva	President, Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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B. Agenda: See attached agenda from Meeting Number 52.

C. Items distributed to the Haverford Township Historical Commission

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D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 52 Agenda items reviewed on October 20, 2014	
Agenda item 1	Call to Order.	N.A.R.
Agenda item 2	Discuss plans and provide recommendations for applicant Mr. Michael Szlachta, owner of Historic Resource 045-HA-011 (St. Andrews Church) located at 17 Llandillo Road, Havertown, regarding replacement of existing windows and doors. HTHC comments Mr. Szlachta was not present due to a miscommunication regarding date of meeting. The HTHC requests the owner to provide a submission for consideration per the requirements and in accordance with Section 1306 of the of the Township Ordinance as applicable. Please include photos of the existing windows and the proposed windows and doors as well as manufactures product literate of the doors and windows proposed.	Property owner to appear before the B.O.C

Haverford Township Historical Commission

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	<p>In addition the HTHC has reviewed the rejection letter issued by the township to Mr. Szlachta and notes a request by the township for additional information. The HTHC requests additional information and has requested same prior to meeting 52.</p> <p>Administrative actions, the HTHC notes they should receive proper submittals and information in order for the HTHC to render sufficient recommendations to the B.O.C.</p>	
Agenda item 3	<p>Approval of Minutes from August 2014 meeting</p> <p>Tabled until meeting 52.</p>	tabled
Agenda item 4	<p>Approval of Minutes from September 2014 meeting</p>	See Section E. below.
Agenda item 5	<p>Discussion regarding 101 Tenby Road, Havertown</p> <p><u>Issue-</u> Neighbors are concerned about a developers intent to purchase the referenced property not currently listed on the Historic Resource, with intent to demo the existing house and construct two homes on the lot.</p> <p>SM reviewed exploration of a conservation district, which would have little impact to a resource where as an historic district if in place would have an impact on a neighborhood. Currently the issue is on hold.</p>	No action at this time.
Agenda item 6	<p>Discuss moving forward with adding resources to Survey</p> <ol style="list-style-type: none"> a. Review and discussion of instructions for form (prepared by Jill Hall of DCPD, Erica to review and draft proposed revisions, table to the November meeting) b. Additions c. Endorsement letter (group review of letter prepared by Lori Hanlon-Widdop, with proposed revisions drafted by Erica.) d. Outline for Training (assistance available from DCPD) e. Next steps. <p><u>HTHC comments.</u></p> <ol style="list-style-type: none"> a. Tabled until November meeting. b. Tabled until November meeting. c. Review ED's letter. d. Tabled until November meeting. e. Tabled until November meeting. f. SB to investigate historic district requirements. 	HTHC
Agenda item 7	<p>Other group discussions, general business, and updates.</p> <ol style="list-style-type: none"> a. SM provided information on Older Home workshops offered by Lower Merion Township to be held on the following dates: October 21, 30 and November 13 in the Lower Merion Township Admin Building. b. TU and MM terms of service to the HTHC are nearing their term limit. Please forward a letter of intent to continue and a resume to the B.O.C via SM. c. Discussion of the township news letter noting the HTHC's continued intent to provide information for the News letter in a timely fashion. 	HTHC

Agenda item 8	Adjournment See Section E. below.	N.A.R.
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E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 51 with changes noted.	SB	SM	7	0	Yes
2	Motion to call Meeting to close at 8:43 pm	TU	MM	7	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
1			

I. Action items for the HTHC

Item	Description	Action by

J. New Items

Item	Description	Action by
1	The next scheduled HTHC meeting is – November 17, 2014 and will be held at the C.R.E.C.	

Post meeting notes:

1. Mr. Michael Szlachta, owner of Historic Resource 045-HA-011 (St. Andrews Church) located at 17 Llandillo Road, Havertown, requested and received permission to hold an announced public meeting with a sub-committee of the HTHC on November 8, 2014. Please see meeting notes from the November 8 meeting issued separately.

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Please note, Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:

Scott Winger, Secretary

Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission
Meeting Agenda
October 20, 2014 7PM

Meeting # 52

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Discuss plans and provide recommendations for applicant Mr. Michael Szlachta, owner of Historic Resource 045-HA-011 (St. Andrews Church) located at 17 Llandillo Road, Havertown, regarding replacement of existing windows and doors.
3. Approval of Minutes from August 2014 meeting
4. Approval of Minutes from September 2014 meeting
5. Discussion regarding 101 Tenby Road, Havertown
6. Discuss moving forward with adding resources to Survey
 - a. Review and discussion of instructions for form (prepared by Jill Hall of DCPD, Erica to review and draft proposed revisions, table to the November meeting)
 - b. Additions
 - c. Endorsement letter (group review of letter prepared by Lori Hanlon-Widdop, with proposed revisions drafted by Erica.)
 - d. Outline for Training (assistance available from DCPD)
 - e. Next steps.
7. Other group discussions, general business, and updates
8. Adjournment