

## HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: November 18, 2013  
 Meeting Number: 42  
 Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083  
 Meeting Called to Order: The meeting was called to order at approximately 7:10 pm

### A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
	Chuck Reardon	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Matthew Mowrer	Member
X	Thomas Unkefer	Member
X	Barry Gleason	Member
X	Erica Deuschle	Member

Commissioners Present:

	Mario Oliva	Commissioner 2 <sup>nd</sup> Ward
	Chris Connell Sr.	Commissioner 8 <sup>th</sup> Ward

Also Present:

	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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**B. Agenda:** See attached agenda from Meeting Number 42

### C. Items distributed to the Haverford Township Historical Commission

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### D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 42 Agenda items reviewed on Nov. 18, 2013	
Agenda item 2	Approval of Minutes from October 2013 meeting. See item E1 below.	See Section E.
Agenda item 3	Discussion regarding adding resources to Survey, including: <ul style="list-style-type: none"> <li>a. Process</li> <li>b. Form</li> <li>c. List of possible additions</li> <li>d. Test case (revisit completed draft of proposed Survey addition at 749 Millbrook Lane, completed by Tom Unkefer prior to our October meeting)</li> <li>e. Volunteers to assist with completion of forms</li> <li>f. Write up of talking points re: benefits to being on Survey</li> </ul> <p>A numbering system for potential new resources was discussed. A temporary numbering system is encouraged for potential resources and once a resource is approved for inclusion in the survey then the "official" numerical sequence is to start where the</p>	HTHC

**Haverford Township Historical Commission**

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	<p>previous survey numerical sequence left off.</p> <p>It is the HTHC's understanding that the draft form referenced above is acceptable by the Delaware County Planning Commission.</p> <p>The HTHC is to establish a list of definitions recognized by the National Parks Service. SB is to assist with definitions. Key terms to define are "integrity" and "condition". We should also seek the definitions defined in the original survey documents.</p> <p>Additional discussions regarding incentives for home owners as to why they may want to be included in the Historical Resource Survey included the following examples.</p> <p>a. The potential to wave permit fees for Historic Resources seeking building permit. b. The potential to provide plaques for Historic Resources.</p> <p>SM is to compile the list of approximately 37 potential properties noted on 7-7-13 as Candidates to review for inclusion into the Historic Resource Survey.</p> <p>It was noted that the Historical Society may have volunteers willing to assist in compiling the information necessary to assist in potential resource evaluations.</p>	
Agenda item 4	<p>Update regarding 516 S. Eagle Road property (HRS 045-HA-68) (Erica)</p> <p>The Township is developing a preliminary site plan for the property to better understand how best to develop the site if that proves to be an option.</p>	LHW
Agenda item 5	<p>Discussion regarding the NAPC and upcoming 2014 Forum in Philadelphia.</p> <p>The Township will pay the annual dues for the HTHC to be a yearly member.</p> <p>The 2014 Forum of the National Alliance of Preservation Commissions will meet in Philadelphia on July 16 - 20, 2014. Ideally 1 or 2 members of the HTHC will be able to attend the event.</p>	HTHC on going
Agenda item 6	<p>Other group discussions, general business, and updates.</p> <p>Training sessions were presented that include: Law - Municipal Law and Ordinances, Preservation as an Economical Driver, Legal issues of National Trust. Preserving view sheds and Crisis of Legitimacy. HTHC members are encouraged to attend.</p>	N.A.R.
Agenda item 6a	<p>MM and SM to present the CLG and 2012 annual report to the Board of Commissioners during the December B.O.C meeting.</p>	MM & SM

**E. Motions**

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 41, as is.	MM	JM	8	0	Yes
2	Motion to call Meeting to close at 9:19 pm	SM	SB	8	0	Yes

**F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009**

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date

**G. Appeals reviewed by the Haverford Township Historical Commission**

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

**H. Presentations to the Haverford Township Historical Commission**

Item	Description	Ref No.	Action

**I. Action items for the HTHC**

Item	Description	Action by

**J. New Items**

Item	Description	Action by
1	The next scheduled HTHC meeting is <b>Monday — November 18, 2013</b> , to be held in the small conference in the township building.	

**Post meeting notes:**

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Please note, Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

**Prepared by:**

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 Scott Winger, AIA, Secretary

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 Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission  
 Meeting Agenda, Meeting 42, November 18, 2013  
 Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

Call to order

1. Call to order
2. Approval of Minutes from October 2013 meeting
3. Discussion regarding adding resources to Survey, including
  - a. Process
  - b. Form
  - c. List of possible additions
  - d. Test case (revisit completed draft of proposed Survey addition at 749 Millbrook Lane, completed by Tom Unkefer prior to our October meeting)
  - e. Volunteers to assist with completion of forms
  - f. Write up of talking points re benefits to being on Survey
4. Update regarding 516 S. Eagle Road property (HRS 045-HA-68) (Erica)
5. Discussion regarding the NAPC and upcoming 2014 Forum in Philadelphia
6. Other group discussions, general business, and updates
7. Adjournment