

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: Tuesday, January 17, 2012
Meeting Number: 21
Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:14 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Mary Courtney	Member
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
X	Dick Walker	Member
	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Matthew Mowrer	Member
X	Thomas Unkefer	Member

Commissioners Present:

X	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

X	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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B. Agenda: See attached agenda from Meeting Number 21

C. Items distributed to the Haverford Township Historical Commission

1	Agenda for Meeting number 21 is attached to these meeting notes.
2	MC handed out the Fall 2011 Brandywine Country Magazine.

D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
1	As of January 3, 2012 the Haverford Township Board of Commissioners reappointed John Marshall and Scott Winger members of the HTHC.	
2	Lori Hanlon-Widdop called the meeting to order at approximately 7:14pm. At that time she requested nominations for Chairperson as this meeting marked the first HTHC meeting of the new year. See Section E. Motions. After the nominations SM then directed the meeting.	
3	The following alternate meeting dates will occur during the year 2012 in lieu of the standing third Monday of the month: Tuesday Feb. 21, 2012 and Tuesday September 18, 2012.	
4	CR updated the HTHC on the planning commissions approval for the 201 Highland Ave Property. CR noted all out buildings were to be un affected by the addition of two new residential buildings. CR also noted the utility routing was not permitted to encroach on the existing wetlands and would be installed under the existing garden walls, but would not disrupt the existing garden walls. In addition CR noted the developer of the property is to add illuminated fixtures at the new driveway entrances similar to the existing driveway monuments of 201 Highland Ave. CR offered to forward a copy of the engineers report to the HTHC.	CR.

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	Meeting 20 Agenda items reviewed on December 19, 2011	
Agenda item 4	Discussion regarding 2011 HTHC Annual Report SB offered to assemble a compilation of the highlights of the HTHC year 2011 to submit as an annual report to the BOC. SW to assist.	SB & SW
Agenda item 5	Discussion of 1/9/2012 Board of Commissioners meeting The BOC proceeded with the first reading of P29-2011. Appellants have been sent letter from the township, which includes a waiver to appeal or confirmation to appeal. The hearing for the first appeals to be heard by the BOC is scheduled for Monday February 13, 2012. SM has requested that a minimum of 2 HTHC members attend each BOC appeal hearing. The HTHC is reminded that no more than 4 members may meet outside of normal meetings to discuss HTHC related matters due to Sunshine Laws.	HTHC as noted.
Agenda item 6	Update regarding Certified Local Government (CLG) application (Mary and Matt) MM and MC provided update on recent activity regarding CLG. MC to forward Letter in draft format to SM for comments prior to issuing to Lori, which will be in advance of issue such a letter to the Chief of the elected officials. The HTHC is requested to forward resumes to MM.	HTHC as noted.
Agenda item 7	Revisit discussion of walls at entrances to Merion Golf Manor It was noted that one of the affected walls is being rebuilt. SM to alert Jane Hall the new commissioner of the 3 rd ward, of the HTHC concern for the Historically significant walls. It may be that an adjacent property owner owns the walls.	SM
Agenda item 8	Discussion regarding Windshield Surveys This item is tabled pending the outcome of the pending ordinance review.	N.A.R.

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to nominate Stacey Mattox as Chairperson of the HTHC for the year 2012.	CR	MC	8	0	Yes
2	Motion to nominate Suzanna Barucco as Vice Chairperson of the HTHC for the year 2012.	SW	MC	8	0	Yes
3	Motion to nominate Scott Winger as Secretary of the HTHC for the year 2012	MM	CR	8	0	Yes
4	Motion to adopt the HTHC meeting notes No. 20	SB	TU	8	0	Yes
5	Motion to call Meeting to close at 8:55pm	CR	SM	8	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action

I. Action items for the HTHC

Item	Description	Action by
1	From previous meeting. The HTHC discussed preliminary methods in which to add resources to the Historic Survey including: a) Creating an advertisement or article to inquire if a property owner is interested in having their property included in the Historic Resource Survey. b) Conducting a "windshield survey" noting potential resources. c) Self generated list.	HTHC
2	From previous meeting. Ideas for HTHC as we move forward were discussed. Items for consideration are: a) Review the potential for a Historic Plaque as a fund raising event. b) Consider an award program. c) Consider and event to raise public awareness about the HTHC and our mission. d) Include realtors in an awareness program of the HTHC goals and mission. e) It was noted that the Haverford Heritage Trail is now part of the comprehensive plan.	HTHC

J. New Items

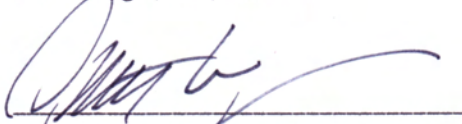
Item	Description	Action by
A	Items 1 and 2 are held over from previous meetings and as noted.	
1.	The HTHC had additional discussions regarding the wording of the language of the Historic Ordinance NO. 2580-2009, and how to ensure that a property of historical significance will be reviewed by the HTHC when an addition, alteration, excavation are considered. The intent is to craft wording to extend the ordinance beyond that of anti-demolition. The HTHC is to carefully review Ordinance items 1-5 and be prepared to discuss these items at the next meeting. During the December 2010 meeting, the term Blasting was suggested to be included in the revised ordinance wording.	HTHC
2.	The HTHC discussed the need to update the Historic Resource Survey and to begin the process of determining evaluation criteria for inclusion of future resources.	HTHC
3	Discussion of the Candle Factory, which was an old bowling alley as a potential candidate for a Historic Resource is to resume pending the outcome of the pending ordinance review.	HTHC
4	CR notes several houses have recently been placed on the market for sale of which may be historically significant these houses and others are to be discussed in more detail pending the outcome of the pending ordinance review.	HTHC
5	The February meeting date will be Tuesday , February 21, 2012	HTHC

Post meeting notes:

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Prepared by:

Scott Winger, AIA, LEED AP



Scott Winger, AIA, secretary



Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

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Meeting Agenda

January 17, 2012, 7PM

Meeting # 21

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Reorganization
3. Approval of Minutes from 12/19/2011 meeting
4. Discussion regarding 2011 HTHC Annual Report
5. Discussion of 1/9/2012 Board of Commissioners meeting
6. Update regarding Certified Local Government application (Mary and Matt)
7. Revisit discussion of walls at entrances to Merion Golf Manor
8. Discussion regarding Windshield Surveys
9. Adjournment