

HAVERFORD TOWNSHIP HISTORICAL COMMISSION

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: Monday October 17, 2011
Meeting Number: 18
Meeting Location: The Commissioners' Meeting Room, 2325 Darby Road, Havertown, PA 19083
Meeting Called to Order: The meeting was called to order at approximately 7:25pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "x".

X	Suzanna Barucco	Vice Chairperson
X	Mary Courtney	Member
X	Stacey Mattox	Chairperson
X	Chuck Reardon	Member
X	Dick Walker	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
X	Matthew Mowrer	Member
X	Thomas Unkefer	Member

Commissioners Present:

X	Mario Oliva	Commissioner 2 nd Ward
	Chris Connell Sr.	Commissioner 8 th Ward

Also Present:

X	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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B. Agenda: See attached agenda from Meeting Number 18

C. Items distributed to the Haverford Township Historical Commission

1	Agenda for Meeting number 18 is attached to these meeting notes.
2	A copy of the recently issued summary of Appeals, was provided to SW - and is available in PDF format.
3	MC presented a copy of the Radnor Newsletter, with an article on Maintaining Your Historic Home: A Practical Guide for Home owners. The article is available at http://www.co.delaware.pa.us/planning/historicpreservation/general_maintenance_guide.pdf

D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.)	Action by
	Meeting 18 Agenda items reviewed on September 19, 2011	
Agenda item 3	Summary of Appeals document. A copy of the Summary of Appeals is available from the Township in pdf format.	N.A.R.
Agenda item 4	Update regarding Certified Local Government application (Mary and Matt) MC and MM will present progress at the November meeting. MM to define terms of the CLG.	MC / MM
Agenda item 6	Archaeology discussion. This item stems from comments posed during a recent plan review meeting. The HTHC will pose the question of when to use or recommend the use of an Archaeologist to the NAPC Forum.	SM / HTHC
Agenda item 7	Discussion of 'revitalization' as referenced in October 5, 2011 article from News of Delaware County. The intent of the discussions was to develop a way to inform the HPED of impact of revitalization efforts that may impact Historic Resources. MC offered to have preliminary discussions with the HPED.	MC / HTHC

Haverford Township Historical Commission

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Agenda item 7A	It was noted that Lower Merion had a workshop on Oct. 11, 2011 on the topic, Comprehensive Historic Preservation Elements. SM desires HTHC to seek additional information as it becomes available, and to learn if there may be interest from the township, based on neighbors shared interest.	
Agenda item 8	Discussion regarding Windshield Surveys, TU presented a well-organized series of photos noting potential resources for consideration as Historic resources. The HTHC is to continue discussions at the next meeting.	

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to adopt the HTHC meeting notes No. 18 SB & DW abstained.	CR	MC	7	0	Yes
2	Motion to call Meeting to close at 9:04pm	CR	SB	9	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date
6	746 Panmure Road, Main Line Art Center- Requested to be removed from Appeal list on Oct. 7, 2010, Dec 20 mtg, notes desire to review appeal at a later date.	2/10/10	021	2/28/11 NEXT update 9/19/11

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action
	No appeals were heard on this date.		

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action

I. Action items for the HTHC

Item	Description	Action by
1	Revisit discussion of Realtor awareness of Ordinance/properties listed on Survey. SM is interested in discussions and feedback from local realtors to inform property owners of Historical resources. Further discussions include whether Historic resource properties can be made part of the Haverford Township web site.	SM
2	<i>From previous meeting.</i> The HTHC discussed preliminary methods in which to add resources to the Historic Survey including: a) Creating an advertisement or article to inquire if a property owner is interested in having their property included in the Historic Resource Survey. b) Conducting a "windshield survey" noting potential resources. c) Self generated list.	HTHC
3	<i>From previous meeting.</i> Ideas for HTHC as we move forward were discussed. Items for consideration are: a) Review the potential for a Historic Plaque as a fund raising event. b) Consider an award program. c) Consider and event to raise public awareness about the HTHC and our mission. d) Include realtors in an awareness program of the HTHC goals and mission. e) It was noted that the Haverford Heritage Trail is now part of the comprehensive plan.	HTHC
4	Regarding Certified Local Government Application: HTHC members are to provide resumes for the application process.	HTHC

J. New Items

Item	Description	Action by
A	<i>Items 1 and 2 are held over from previous meetings and as noted.</i>	
1.	<i>The HTHC had additional discussions regarding the wording of the language of the Historic Ordinance NO. 2580-2009, and how to ensure that a property of historical significance will be reviewed by the HTHC when an addition, alteration, excavation are considered. The intent is to craft wording to extend the ordinance beyond that of anti-demolition. The HTHC is to carefully review Ordinance items 1-5 and be prepared to discuss these items at the next meeting. During the December meeting, the term Blasting was suggested to be included in the revised ordinance wording.</i>	HTHC
2.	<i>The HTHC discussed the need to update the Historic Resource Survey and to begin the process of determining evaluation criteria for inclusion of future resources.</i>	HTHC
3	The next meeting date is - Wednesday, November 16, 2011 at 7pm - PLEASE NOTE DATE CHANGE	HTHC

Post meeting notes:

1. SM forwarded copies of the HARB meeting handouts referenced above.

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Prepared by:

Scott Winger, AIA, LEED AP



Scott Winger, AIA, secretary

Stacey Mattox, Chairperson

Encl: Items distributed at the meeting are listed under section C.

Haverford Township Historical Commission
Meeting Agenda
October 17, 2011, 7PM

Meeting # 18

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Approval of Minutes from 9/19/2011 meeting
3. Summary of Appeals document
4. Update regarding Certified Local Government application (Mary and Matt)
5. Discussion of National Alliance of Preservation Commissions (NAPC)
6. Archaeology discussion
7. Discussion of 'revitalization' as referenced in October 5, 2011 article from News of Delaware County
8. Discussion regarding Windshield Surveys
9. Adjournment