

Haverford Township Historical Commission

AN ADVISORY COMMISSION TO THE HAVERFORD TOWNSHIP BOARD OF COMMISSIONERS

Meeting Date: February 16, 2016
Meeting Number: 64
Meeting Location: Ernest J. Quatrani Building, 2325 Darby Road, Havertown, PA, 19083.

Meeting Called to Order: The meeting was called to order at approximately 7:20 pm

A. Attendees

Board Members Present: Haverford Township Historical Committee (HTHC), all present are marked by an "X".

X	Suzanna Barucco	Vice Chairperson
X	Stacey Mattox	Chairperson
	Chuck Reardon	Member
X	John Marshall, AIA	Member
X	Scott Winger, AIA	Secretary
	Erica Deuschle	Member
	Roy Ingraffia	Member
	Andrea Smith	Member
X	Christine Cruiss	Member

Commissioners Present:

	Chris Connell Sr.	President, Commissioner 8 th Ward
X	Kevin McCloskey, ESQ	Commissioner 3 rd Ward

Also Present:

X	Lori Hanlon-Widdop	Building & Zoning Official, Community Development, Assistant Township Manager
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B. Agenda: See attached agenda from Meeting Number 64

C. Items distributed to the Haverford Township Historical Commission (HTHC)

1	See agenda item 5.
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D. General Items

Item	Description (Annotation, please note that N.A.R. represents No Action Required.	Action by
	Meeting 64 Agenda items reviewed on February 16, 2016	
Agenda item 2	Welcome new Historical Commission member Christine Cruiss. The HTHC is honored to welcome Christine to the commission. Christine brings many years of experience in Architectural Conservation and Regulatory Conservation practices. We look forward to Christine's participation in the HTHC.	N.A.R.
Agenda item 3	Approval of Minutes from June 2015 meeting. (agenda item 5 preceded this item) See Section E.	See Section E
Agenda item 4	Approval of Minutes from January 2016 meeting (agenda item 5 preceded this item) See Section E.	See Section E

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Agenda Item 5	<p>Review Construction of Storage Shed behind existing summer kitchen adjacent to Nitre Hall, HRS# 045-HA-010. 1800 Karakung Drive, Havertown, PA.</p> <p>Mr. Chris Whiting, Vice President, Haverford Township Historical Society (HTHS) returned to the HTHC to present revised plans featuring an alternate location for the desired storage shed. The HTHC previously recommended consideration for a less prominent location for the storage shed. The drawings presented and dated October 15, 2015 noted as 1 of 1 contained Site Plan and Key Plan and 2 of 2 included a plan, elevations and a section, prepared by R. Campbell. The revised shed location is South west of the existing summer kitchen and consist of a structure approximately 12' x 24' in size. The character of the proposed storage shed is in keeping with the character of the summer kitchen. The summer kitchen constructed circa 1970, is a replica structure and is not included in the Historic Resource Survey. The purpose of the storage shed is to store non-valuables. No plumbing or electrical systems are planned for the new storage shed. The HTHS does not plan at this time to construct a drive to the storage shed, but does plan to clear small trees to make way for access to the shed by 4x4 vehicles as may be necessary.</p> <p>The HTHC inquired whether the excavation for footings was on an area previously undisturbed and was informed the site had been cleared and re-excavated around the time of the construction of the summer kitchen, noting the likely hood of archeology findings would be minimal as the site was at one time a storage area for a long defunct construction company.</p> <p>The HTHC requested of the HTHS to be aware of any archeology findings during the excavation process. The HTHC appreciates the HTHS's consideration of the commission's recommendation to establish an alternate location for the storage shed.</p> <p>The HTHC recommended a motion for the BOC to accept the referenced drawings as submitted with the caveat to protect the Historic Resource, Nitre Hall - HRS#045-HA-010.</p>	See Section E
Agenda item 6	<p>Review and discussion of PHMC Historic Resource Survey Form</p> <p>The HTHC has spent much time and effort formulating an appropriate survey form, including tremendous efforts by recent committee member Thomas Unkefer. The recent and ongoing participation of Cory Kegerise - Community Preservation Coordinator, Eastern PA Region of the Pennsylvania Historical & Museum Commission, currently recognized as the State Historic Preservation Office (S.H.P.O.) has encouraged the HTHC to use a form that more closely aligns with the SHPO guidelines to ensure consistent data entry across the state.</p> <p>See Section E.</p>	See Section E
Agenda item 7	<p>Update regarding 2015 Annual Report</p> <p>Tabled until the March meeting.</p>	HTHC
Agenda item 8	<p>Submission for Board of Commissioners newsletter.</p> <p>During the March meeting the HTHC will review the potential to include recent commission milestones as part of the BOC newsletter.</p>	

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Agenda item 9	Planning Commission update (Chuck) Tabled until the March meeting.	N.A.R.
Agenda item 10	Other group discussions, general business, and updates. In preparation for Heritage Day activities the HTHC may consider assembling information representative of applications considered for review by the Historical Commission of Delaware County, to gain township resident interest in applying for recognition. The HTHC is beginning to embark on assembling a preliminary list of township home owner's and their respective properties that may be interested for inclusion to the township Historic Resource Survey. SM to contact the HTHS to gauge the interest level of potential volunteers to assist with gathering information of potential properties for consideration for inclusion into the historic resource survey	See Section E
Agenda item 11	Adjournment See Section E. below.	See Section E

E. Motions

Item	Description	Nom. by	Second	In favor	Opposed	Carried
1	Motion to recommend approval to accept drawings as submitted with caveat to protect historic resource of Nitre Hall.	JM	SB	5	0	Yes
2	Motion to adopt the HTHC Meeting Notes from the June 2015 meeting as written. CC abstained as she was not a member of the HTHC at the time of the noted meeting.	SB	SM	4	0	Yes
3	Motion to adopt the HTHC Meeting Notes from the January 2016 meeting. CC abstained as she was not a member of the HTHC at the time of the noted meeting.	SB	JM	4	0	Yes
4	Motion to recommend the HTHC adopt the Pennsylvania SHPO Historic Resource survey form as recommended by Mr. Kegerise, as the format for reviewing township properties for consideration for inclusion into the Township Historic Resource Survey.	SW	SB	5	0	Yes
5	Motion to call meeting to close at 8:42 pm	SM	SW	5	0	Yes

F. Appeals received by HTHC in response to Haverford Township Ordinance No. 2580-2009

Item	Description	Date Rec'd	Survey-code/ Ref	Appeal Date

G. Appeals reviewed by the Haverford Township Historical Commission

Item	Description	Ref No.	Action

H. Presentations to the Haverford Township Historical Commission

Item	Description	Ref No.	Action
1	See agenda item 5 above.		N.A.R.

I. Action items for the HTHC

Item	Description	Action by

J. New Items

Item	Description	Action by
1	The next scheduled HTHC meeting is Monday March 21 , 2016 at the Ernest J. Quatrani Building, 2325 Darby Road, Havertown, PA, 19083.	

Post meeting notes:

If you have any additions or corrections, please inform the secretary prior to the next meeting date otherwise the items discussed will be considered a matter of record.

Meeting notes are considered to be in draft format until signed by the Secretary and Chairperson.

Prepared by:

Scott Winger, Secretary

Stacey Mattox, Chairperson

Encl:

Haverford Township Historical Commission
Meeting Agenda
Meeting # 64

Commissioners' Meeting Room of Ernest J. Quatrani Building, 2325 Darby Road, Havertown

1. Call to order
2. Welcome new Historical Commission member Christine Cruiss
3. Approval of Minutes from June 2015 meeting (Andrea)
4. Approval of Minutes from January 2016 meeting
5. Review Construction of Storage Shed behind existing summer kitchen adjacent to Nitre Hall HRS# 045-HA-010. (late entry to agenda)
6. Review and discussion of PHMC Historic Resource Survey Form
7. Update regarding 2015 Annual Report
8. Submission for Board of Commissioners newsletter
9. Planning Commission update (Chuck)
10. Other group discussions, general business, and updates
11. Adjournment